

BEACONSFIELD HIGH SCHOOL



RECRUITMENT

Information



*Learning
Support
Assistant
(University
Placement)*

Application deadline:
09:00 on Friday 14th
March 2025

Interview:
w/c 17th March 2025

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Thank you for your interest in applying for the position of **Learning Support Assistant (University Placement)**.

This booklet will give you an insight into who we are, what makes us tick and why we think we are an exciting and inspiring place to further your career. You will play a key role in the leadership of our successful, ambitious and Ofsted Outstanding (2024) school.

Our school is a modern, diverse, inclusive and dynamic environment, a centre of excellence in and out of the classroom, and a happy community. At the heart of everything we do is respect – personally, for each other, for the environment and, of course, for learning.

Our community is vibrant, friendly and dynamic and we are proud of the open and supportive relationships between our staff and the students. Despite being a grammar school, we are not an exam factory. Creativity is not squeezed out in the push for the traditional view of academic success and our music, drama, art and design departments are thriving.

We are rightfully proud of the supportive and caring pastoral system that complements the wealth of learning and extra-curricular activities provided by the dedicated staff. Our common goal is to help our students grow and develop into successful young adults, with a pride in their school, and in themselves.

Staff retention is high. People enjoy working here and I have often heard new staff members say how invigorating it is to work in a school where the students want to learn and are hungry for knowledge!

I hope that what you go on to read will inspire you to apply for this position.

Mrs Tina Bond

Headteacher



About us

Situated in the Chilterns, 20 minutes from central London, Beaconsfield High is a girls' grammar school that has been delivering a highly successful academic culture for more than 50 years. Currently we have 1269 students on roll from Year 7 to Year 13.

We are proud to be a centre of academic excellence – see our latest exam results on page 5 - and we are one of only 45 schools nationwide to be recognised as an ***Exceptional School***. An award which exemplifies the excellence and uniqueness of outstanding schools, including the quality and consistency of teaching that Ofsted now expects.

Students are required to achieve the qualifying score in the 11+ examination and live within the designated catchment area in order to join us, and when they do, they come to us from a variety of different backgrounds. As one of only 13 grammar schools in the area, places are in high demand.

Our students are challenged by remarkable teaching standards and benefit from the attention and respect of highly proficient, dedicated and conscientious staff.





Leadership, respect, humility and morality, creativity and physical activity are just some of the additional life skills and behaviours that are taught on a daily basis.

These and many other aspects of school life were recognised in December 2024 when we were inspected by Ofsted and subsequently rated ‘Outstanding’ in all areas. The report states that pupils “*are very proud of their welcoming and happy school*” and their “*exemplary behaviour contributes to the school’s positive culture, as do (pupils’) thoughtful and respectful relationships with others.*”

Inspectors noted that “*The curriculum is inspiring and academically rigorous*” and “*pupils, including those with special educational needs and/or disabilities (SEND), embrace the school’s high expectations and enjoy learning*”. They continued, “*they are very successful in public examinations and extremely well prepared for future learning.*”

Our Governing Body have also been awarded the prestigious **Governor Mark**, a national award supported by the Department for Education and a recognised kite mark of good practice. It provides external evaluation of the quality of governance in a school and is an opportunity to demonstrate how a governing body strives for excellence.

2024 BHS EXAM RESULTS

50%

9 - 8 grades at GCSE

73%

9 - 7 grades at GCSE

89%

9 - 6 grades at GCSE

100%

9 - 4 grades in English and maths

A* and A grades at A-Level

48%

A* - B grades at A-Level

77%

A* - C grades at A-Level

92%

Students who have accepted Oxbridge places

12

Students studying medicine and dentistry

17

Our Vision and Values

Studying at Beaconsfield High School unlocks a child's future, providing the skills and aptitude to enable them to thrive in the competitive worlds of higher education and work.

Our curriculum intent is to support a happy, high achieving learning community enriched by the opportunity to discover talents and passions. We plan and build our curriculum so that academic knowledge, enrichment and life skills match the high aspirations of our learners and allow them to make the strongest progress over time. This will prepare them to be the best they can be in school, as citizens in their community and in their future.

We understand the pressures of studying in a high achieving learning environment. The reason '*happy*' is one of the first words in our Vision is because we try our hardest to help students and staff with strategies that allow them to understand why they feel so pressured and in doing so, find the skills to manage this pressure.





Student Leadership

Every day, our wonderful teachers are supporting and nurturing their students, both in classrooms and through our wide range of extra-curricular activities, providing the skills and knowledge students need to make the most of all the opportunities that lie ahead of them.

Students are encouraged to collaborate with others and view mistakes as the perfect learning opportunity. This promotes problem-solving skills, resilience, and self-belief, all of which are vital skills for a future beyond Beaconsfield High School. This, along with engaging lessons and approachable teachers, means students have the confidence to step outside their comfort zone and learn beyond the curriculum.

Our school community is committed to providing each student with the opportunity to speak out on topics they feel passionate about and think critically about new topics they may not have encountered before.

Most of all, Beaconsfield High School is a happy, inclusive, and uplifting community that allows every student to reach their full potential by equipping them with the vital skills needed and the support required to achieve and exceed their goals.

Rithika – Head Girl

Pupils are very proud of their welcoming and happy school. Staff 'dare' them 'to be remarkable'. Pupils understand that this does not just apply to academic results. Indeed, it is more about their character and becoming a rounded individual. Consequently, they participate enthusiastically in the many extra-curricular activities on offer. They are keen to contribute to the school community and so take on responsibilities willingly.

2024 Ofsted

There are endless opportunities here, the sky really is the limit!

Student

Not only do staff strive to get the best out of my daughter academically, her happiness and mental well-being is of equal importance. We are so proud to be part of the Becky High community.

Parent

The accreditation process has shown not only that Beaconsfield High School is an 'Exceptional School', but that it is also highly ambitious, forward looking and puts the attainment and wellbeing of students at the heart of all it does. The findings of the review demonstrate that it is held in high regard by all its stakeholders and the students themselves are its best ambassadors.

Best Practice Network



Beaconsfield High School
Learning Support Assistant
University Placement
Job Description



One-year fixed term contract, 35 hours per week, 39 weeks per year, term time only
Monday to Friday, 08:30 to 16:00 (including a half hour unpaid lunch break)
Salary range: £19,965– £ 21,636 (FTE £24,879 - £26, 961)
Reporting to: SENCo
Start Date: 1st September 2025

This role is particularly suited to an undergraduate Psychology or Educational degree student wishing to spend a placement ('industry') year to gain valuable experience working closely with adolescents between 11–18 years old.

Purpose of the role:

We are looking for a pro-active and reliable Learning Support Assistant ('LSA') who will apply their own GCSE, A-Level and undergraduate degree level subject knowledge as well as their enthusiasm and creativity to support the progress and development of our students. The LSA will supervise our Learning Support classroom where students with varying learning difficulties as well as mental health requirements gather throughout the day. The LSA will also deliver tailored support to students across the curriculum. The LSA will assist with revision and catch-up work either one-to-one or in small groups and will provide students with strategies to help them build their confidence and improve their organisational, executive and time management skills. They will also be a listening ear for individual students and help them with anything that may be worrying them and/or holding them back from achieving their individual academic objectives. The LSA will be applying their subject knowledge both in providing academic support as well as in providing pastoral support

The LSA will work in conjunction with the Learning Support Team / Safeguarding Team / Pastoral Team to assist in developing overall provision in school and with parents to improve their confidence in building their own and their child's resilience. The LSA will work alongside our wider team of LSA's and will report to the SENCo. We are looking for a team player, with a willingness to acquire an understanding of the educational objectives and ethos of the school. The Learning Support Assistant should be keen to build positive and supportive relationships with students and have the confidence to communicate with staff, students and parents/carers.

The LSA will support the wider Learning Support department with the gathering of teacher feedback, writing reports on students' progress and collating and distributing reports both within the school and to external professionals. Due to the nature of the work the LSA will have to apply discretion and sensitivity when accessing and handling personal, medical and other confidential data in accordance with GDPR legislation.

Duties and Responsibilities

- To provide targeted, tailored academic mentoring and support for under-achieving or otherwise struggling students either 1:1 or in small groups
- To liaise with subject teachers to gauge required support for students in their classes and obtain appropriate resources
- To plan and deliver appropriate activities for students, including but not limited to revision and subject-specific catch-up and consolidation work based on feedback from subject teachers
- To review the effectiveness of interventions and evidence the impact made on student progress
- To work with the wider Learning Support team to promote engagement, attendance, behaviour, transition and progression of the students
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- To provide a 'safe haven' for our most vulnerable students who require ad hoc support at various points during the day and to generally support and promote the mental health of our students

- To liaise with parents/carers on the support provided to the students both at school and at home and to signpost students / families and staff working with the students to further support via external professionals and agencies
- Create, maintain and record documentation and data, in accordance with agreed procedures and standards and compliant with GDPR
- To maintain up to date knowledge of local and national mental health provisions and of research, policy and best practice in relation to adolescent emotional health and well-being
- To work as a reliable, well-organised, effective and conscientious member of the wider Learning Support team

General

- To carry out all duties with regard to relevant legislation, policies and procedures including Health and Safety and Equal Opportunities.
- To undertake any professional duties as reasonably delegated by the SENCo.
- To support actively the aims and policies of the school and be a proactive and effective member of staff, making a positive contribution to the broader life of the school.
- To take responsibility for your own professional development including attending and contributing to team meetings and In-Service Training.
- To contribute to the broader life of the school.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken has not been identified. The list of duties set out above is non-exhaustive. The LSA may be expected to carry out any other tasks and duties that may be required as needs come up in the busy and fast-moving school environment. Our students' needs and establishment requirements fluctuate throughout the academic year and subsequent variations to the duties of the LSA do not constitute an amendment of the post nor its remuneration.

The successful candidate will be expected to demonstrate effective time management and independence in the execution of their duties. Personal motivation and organisation are seen as important, as is the ability to work to and meet tight timetables.

As this post involves working with young and vulnerable people, the appointment will be subject to a satisfactory enhanced DBS check.

As per part 7 of the Immigration Act 2016, "the ability to converse with ease with members of the public and provide advice in accurate spoken English" is an essential requirement for this role.



Why work with us?

Beaconsfield High is a great place to work. Not only do we offer all the things you would expect, like excellent opportunities for career development, a great support network, a team of people dedicated to staff well-being and numerous staff training opportunities, we also offer those little extras that make life that much more enjoyable.

- **22.1% Employer contribution to Local Government Pension Scheme**
- **Christmas and end of year socials**
- **Cakes at Break/ Birthday Club**
- **Good Eggs/ Christmas Stars** – staff nominated rewards for those colleagues who have gone above and beyond.
- **Government approved non-inset Academy Days** - non-working days in addition to inset days.
- Attend your child's primary school sports day.
- **Travel to exciting places** - we offer a number of very exciting student trips both national and international, which staff are encouraged to join.



beaconsfieldhigh.school

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