

BEACONSFIELD HIGH SCHOOL'S



# NEW PARENT GUIDE

2025 - 2026



## *Introduction*

<u>Page 3</u>	- Welcome from Ms Bond
<u>Page 4</u>	- Welcome from Ms Lewis
<u>Page 5</u>	- The Four Respects
<u>Page 6</u>	- Home-School Agreement
<u>Page 7</u>	- Key contacts
<u>Page 8</u>	- Diary dates

## *Daily Life*

<u>Page 10</u>	- Communications and the school day
<u>Page 11</u>	- Travel to school
<u>Page 12 - 13</u>	- Absence and signing out
<u>Page 14</u>	- Illness
<u>Page 15</u>	- Behaviour
<u>Page 16</u>	- Wellbeing
<u>Page 18</u>	- Form Tutors, school calendar and Houses

## *Digital*

<u>Page 20</u>	- Managed Device Scheme
<u>Page 20</u>	- Internet access
<u>Page 21</u>	- Social Media
<u>Page 21</u>	- Office 365

## *Academic and Co-Curricular*

<u>Page 23</u>	- Assessment and reports
<u>Page 23</u>	- Academic concerns
<u>Page 24</u>	- Homework
<u>Page 25</u>	- Music lessons
<u>Page 26</u>	- The library

## *Uniform and Equipment*

<u>Page 28</u>	- Uniform
<u>Page 29</u>	- Uniform checklist
<u>Page 30</u>	- Footwear
<u>Page 31</u>	- Equipment
<u>Page 32</u>	- Equipment checklist

## *Payments and Donations*

<u>Page 34</u>	- Parent payments (Scopay)
<u>Page 35</u>	- Cafeteria
<u>Page 36</u>	- Monthly parent donations ( <i>Regular Giving</i> )
<u>Page 37</u>	- Friends of BHS (our PTA)



## Tina Bond, Headteacher

Welcome to the Becky High community, where together, we *Dare to be Remarkable!*

It is a fantastic time for your child to join Becky High. We are celebrating fantastic summer exam results, both for GCSE and A-Level, putting us in the top 2% of schools nationally.

We live our ethos of creating a 'happy, high achieving learning environment' and the key to the success each student experiences, is ensuring they are happy and excited to come to school. Our whole community works together to develop an enabling climate of mutual respect and understanding. A learning culture is at the heart of what we do and this, of course, means more than the study of curriculum subjects. It is about taking advantage of opportunity and challenge, developing a wide range of skills, working in and for a community and being part of a team. Being caring, taking responsibility and showing initiative are also vitally important.

Within this guide you will find our Four Respects, which establishes a common set of values that all students are expected to follow. Alongside this, we have our *Getting Life Ready* programme which allows students to develop the skills needed for a happy and high achieving life in school and beyond.

Once again, I warmly welcome you to our school community. We look forward to getting to know you and your child and working together to develop your child's individual potential. We will do our utmost to ensure that their experience of secondary school is inspiring and rewarding, and that they enjoy the vast range of opportunities available at this remarkable school.



## *Charlotte Lewis, Head of Year 7*

I would like to offer you a warm welcome to Beaconsfield High School. I am very excited to meet our new Year 7s and I look forward to helping them on their adventure into secondary school life. I have had the privilege of working at this fantastic school for over twenty years, it is such a positive place to be. It is our sense of community that is so important to me. Also being Head of the English Faculty gives me an important overview of both our pastoral and academic ....putting me in an excellent position to support the transition process. I am also the proud owner of Barney, our school dog; I am sure you will hear lots about him!

Leaving primary school is a big step in a child's educational journey. It can be a daunting experience for students and parents which is why it is important that this transition is a smooth and enjoyable one. Our staff are experienced in creating a welcoming and nurturing atmosphere for all our new students, helping them to deal with issues like making friends, getting to grips with homework and even getting the right bus home! Before students join us in September, our transition programme gives them the opportunity to come into school, get used to the surroundings, meet current staff and students, and get a real feel for what life at Beaconsfield High is like. The aim of this being that students feel confident and prepared when they officially join us in September. Life throws up many challenges, but I am dedicated to ensuring that my students feel happy and safe at school, which in turn will allow them to thrive in whatever path they choose to take.

I look forward to welcoming you in July!

## Self Respect

We take responsibility for our actions, think for ourselves and take pride in all that we do.

We have high expectations of ourselves, in our learning and in our behaviour.

We are proud of our school and want to make a positive contribution to its community.

We expect to be treated with kindness and tolerance at all times.

## Respect for Others

We show understanding, tolerance and courtesy towards other people.

We are quick to extend the hand of friendship.

We are aware of the feelings of others and take care that our actions do not cause offence.

We have respect for the views of others.

We appreciate members of staff and are respectful to them at all times.

# The Respects

## Respect for Learning

We are prepared to learn and help create a positive learning environment.

We take full advantage of the learning opportunities provided for us.

We engage in class discussions and activities to the best of our ability.

We help to create a safe, supportive environment in lessons that allows everyone to learn.

We carry out classwork and homework to the highest standard possible.

We aim to become independent learners who take responsibility for our work.

## Respect the Environment

We respect other people's possessions, use equipment and resources with care and endeavour to make the school a safe and pleasant place in which to work.

We do not interfere with anyone's belongings.

We clean up after ourselves at all times and do not leave litter anywhere except in the bin.

We treat school equipment with great care.

# Home-School Partnership Agreement

Year 7 - 11 students, parents and form tutors sign the Home-School Partnership Agreement via online form on admission to the school and every year thereafter.

The agreement is between the school, the student and their parents. In line with the Four Respects on the previous page, it sets out the expectations of each party to secure the best possible progress and wellbeing for the student.

If we all follow these principles, and talk to each other whenever problems arise, then everyone should benefit from and enjoy their time in school. This partnership agreement is underpinned by our school policies. For example, our Behaviour for Learning Policy and Attendance Policy (available on our website) detail how we celebrate and reward achievements and our behaviour sanctions.

You can read the Home-School Agreement [here](#). This policy may be updated at the start of September 2025.





# Key Contacts

**Ms Tina Bond**

**Headteacher**

Contact via her PA, Abbey Turner  
[Turner-a@beaconsfieldhigh.school](mailto:Turner-a@beaconsfieldhigh.school)

**Miss Emma Pritchard**

**Deputy Headteacher**

[Pritchard-e@beaconsfieldhigh.school](mailto:Pritchard-e@beaconsfieldhigh.school)

**Ms Charlotte Lewis, Head of Year 7**

[Lewis-c@beaconsfieldhigh.school](mailto:Lewis-c@beaconsfieldhigh.school)

Ms Lewis has oversight of both the academic and pastoral development of Year 7.

**Mrs Iwona Batterberry**

**Year 7 Pastoral Support Administrator**

[pastoralhub@beaconsfieldhigh.school](mailto:pastoralhub@beaconsfieldhigh.school)

**Mrs Mandy Smith (am receptionist)**

**Mrs Any Lillitou (pm receptionist)**

**Mrs Kate Vaughan**

**Student Welfare Officer**

[Student-welfare@beaconsfieldhigh.school](mailto:Student-welfare@beaconsfieldhigh.school)

with any medical communications

**Attendance (all absences)**

All absences must be reported by telephone or email by 08:00.

01494 673043 (ext 206)

[attendance@beaconsfieldhigh.school](mailto:attendance@beaconsfieldhigh.school)

**General enquiries**

[information@beaconsfieldhigh.school](mailto:information@beaconsfieldhigh.school)

Further contact details can be found [here](#) and Communications Guidance [here](#).



# Year 7 Diary Dates



## *Induction Day for Students*

2nd July 2024, 09:00 - 15:00

## *Parent Induction Evening*

2nd July 2024, 18:30 - 20:00

## *Uniform Fitting Dates*

9th and 16th June. Please scan the QR below to book your appointment.

## *Year 7 Summer Camp*

Date tbc

## *First Day of School for Year 7*

Wednesday 4th September 2024, 08.45

## *Year 7 Parents Meet-the-Tutor*

4th September 2024, 18:30 - 19:30

## *Bushcraft Residential*

Date tbc

## *Year 7 Parents' Evening*

November/ December 2024, 16:00 - 19:00



Scan to book a uniform  
fitting appointment





# Daily Life

Page 10 - Communications and the school day

Page 11 - Travel to school

Page 12-13 - Absence and signing out

Page 14 - Illness

Page 15 - Behaviour

Page 16 - Wellbeing

Page 18 - Form Tutors, school calendar and Houses



# Communications

Clear, open channels of communication between parents and school are essential for all concerned. Please do not hesitate to contact us if you have any queries or concerns. Whenever possible, our Receptionists or Pastoral Administrators will answer your queries; otherwise, they will direct your call to the appropriate member of staff, who will endeavour to contact you within three working days. In cases of emergency, we aim to return calls as soon as possible.

Students need to learn as early as possible to take responsibility for themselves and we are not normally able to relay messages, nor deliver items left at home to students during the school day, except in extreme emergencies.

Communications to parents are mainly conducted by email, as we have found this to be the quickest and most efficient means of contact. To contact a member of staff please email [information@beaconsfieldhigh.school](mailto:information@beaconsfieldhigh.school).

The parent inbox on our website contains all emails sent to parents and you can also find the latest Head's Update on our website too. The Update is sent out to parents every Friday and is a great way of staying up-to-date with all the latest school news.

Please inform us immediately via [information@beaconsfieldhigh.school](mailto:information@beaconsfieldhigh.school) if you move house or your contact number/email changes. We must be able to contact you at short notice in an emergency, so it is essential our records are accurate.

# The school day

The school day commences at 08:50 and finishes at 15:30. **Students should not be onsite before 08:15.** They may use the cafeteria from 08:15 but please note, although cafeteria staff will be present this facility is not supervised; students are not permitted in classrooms until 08:40.

Students should register in their Tutor Group at 08:50, students arriving after this time must register at Reception. Failure to register may result in a student being issued with a warning.

During January – July an early lunch is in operation 12:30 – 13:30.

The school operates on a two-week timetable, week A and week B.

<b>Registration</b>	08:50 – 09:10
<b>Period 1</b>	09:10 – 10:10
<b>Period 2</b>	10:10 – 11:10
<b>Break</b>	11:10 – 11:30
<b>Period 3</b>	11:30 – 12:30
<b>Period 4</b>	12:30 – 13:30
<b>Lunch</b>	13:30 – 14:30
<b>Period 5</b>	14:30 – 15:30

# Travel to school



All council run transport is handled by Buckinghamshire Council Passenger Transport, so please contact them directly on 01296 387439 regarding bus stops and approximate timings from September 2023. We cannot answer queries about buses.

**School transport policy queries:** If you have any queries re. the Buckinghamshire Council School Transport Policy, please visit the website [here](#).

## **Bus providers:**

For a list of commercial school bus services click [here](#). These services are subject to change. We do not have any involvement with these services.

**Occasional Tickets:** Buckinghamshire Council is no longer able to offer occasional tickets for students to travel home with friends or to an alternative address. This scheme has led to the overloading of certain vehicles in the past, which is an unacceptable health and safety risk. Parents will therefore now need to make their own arrangements on these occasions.

**Property left on school buses:** You must contact the bus company directly to retrieve these items.

**Fines:** A fine of £100 will be levied to any family where a student who is not eligible to do so travels on a school bus. Signs are displayed on all buses to this effect.

**Cycling to school:** If your child cycles to school there are bike racks located opposite the Astro and to the right of D Block. Please ensure they are wearing the correct safety helmet and have an appropriate lock to secure it.

**The school drive:** All students should enter school via the pedestrian lower entrance gate which is located between the two coach bays on Wattleton Road. This means we can welcome everyone as they arrive. For safety reasons, we do not allow parents to drop students off outside Reception; there is a 'turning circle' at the upper exit/entrance where students can be dropped off. They must then walk down to the pedestrian entrance gates to enter school as the pedestrian and vehicle gates near the turning circle remain closed.



# Absence and signing out

## **Reporting an absence - 01494 673043 (option 2)**

Absence due to illness must be reported by a parent to the school on the absence hotline above before 08:15 **every** morning that the student is absent. Please do not report absence to your child's Form Tutor or Head of Learning because if that member of staff is themselves absent, the message may not be received.

If students are not in their designated registration room, have not signed in at Main Reception and we have not been notified by their parent, we will send a text and email to you asking you to call the school immediately.

If students have a medical appointment and will be late to school or need to be taken out of school during the day, a parent must call the absence hotline in advance, and this will be recorded. Messages may be left at any time of day or night. A parent may also call the hotline to notify us of a student's attendance at a funeral. You will not receive an acknowledgment email unless you request one.

## **Absence during the school day**

If a student needs to be collected during the school day, it is essential that a parent comes into Main Reception; please do not arrange to meet outside school. Students must sign out at reception and back in again when they return. We expect students to be collected within 30 minutes if we call home.

## **Leave of Absence (LOA)**

A Leave of Absence form must be completed for all non-medical requests for known absence from school, such as club sports fixtures, dance/music exams, performances etc. We ask that parents do not request LOAs during term time unless this is unavoidable. In line with Government guidance, requests for holidays during term time will not be authorised.

LOA requests must be submitted at least two weeks in advance where possible. They must be completed online [here](#).

Teachers are not required to set work for unauthorised absences and therefore the onus is on your child to catch up on work missed.

# Absence continued.

## **Long Term Absence**

Where students are ill for an extended time (more than one week), we encourage them to stay as up-to-date with schoolwork as possible. The school will direct students as to where to find work in the first instance. When a medical note is provided informing the school a child cannot attend, work will be set by a teacher. A parent/ carer should contact the Head of Learning to arrange for work to be set.

Where possible we ask for copies of medical letters (hospital appointments etc.), copies of prescriptions or any other proof of the illness to put on file.

We would appreciate a parent keeping us informed of the recovery process and anticipated date of return. If the absence may be longer term, please contact our Attendance Officer/Student Welfare Officer via Reception.

## **Music lessons during the school day**

If students have a music lesson which means they miss registration or part of a lesson, it is the student's responsibility to go to Reception before their music lesson to sign in. Reception staff then ensure they are registered for registration or their lesson. It is not acceptable to send a message to the form tutor or subject teacher with another student. Failure to register may result in a student being issued with a warning.

Please also note that lessons students miss through their own absence, illness or lateness will be forfeited.

## **Performance licences**

As performance licence applications do not give detailed dates of absence, we ask that parents provide a letter/schedule from the company where the student is performing showing dates and times. We require the parent to confirm weekly the actual schedule and collection times to ensure our records are up-to-date and the absence is recorded as an authorised absence.

Full details of our absence procedure can be found [here](#).

## **Emergency Closure**

In the event of a school closure, there will be an announcement on the Buckinghamshire Council website by 07:30 that morning. In the event of extreme weather conditions, it should be assumed that the school is open unless you see otherwise on the school website. Please do not telephone the school. Any further updates will be added to the school website and our social media channels.



# Illness

## **Injury**

If your child has an injury which affects their mobility, special permission to use the drive may be requested through Reception. Please do not park in the bus bays; the school accepts no responsibility for any parking penalties which may be given by local police for any damage incurred.

## **Injuries affecting mobility**

If your child suffers an injury that affects their mobility around school, please contact Student Welfare via Reception to discuss arrangements for their return to school. Your child will need to be assessed on their mobility up and down stairs before they can return, to safeguard their own and other people's safety; particularly in the event of an emergency evacuation of the buildings. If a lengthy recovery period is expected, it is possible in some cases for venues of lessons to be altered to enable your child to attend. Please refer to the absence procedure on pages 12 and 13 for reporting student absence from school.

## **Illness during the school day**

If your child is unwell during the school day, they should go to Student Welfare and a member of staff will contact you if necessary. They will administer paracetamol or ibuprofen as required, but only if consent has been given on the *Admission Form*. If you have any concerns about your child's health, please contact Student Welfare via Reception. Under no circumstances should any student ask their parents to collect them from school because of illness without first checking with Student Welfare.



# Behaviour

We believe the best way to ensure that behaviour is positive and beneficial is to encourage it through our expectations, and to reinforce it through a system of positive rewards and sensible sanctions. Success in this is achieved when all members of the school community - students, parents/ carers, teachers and trustees - work together.

## Rewards

Rewards have an important motivational role in helping students realise the value of personal and academic accomplishments, and constructive behaviour. This recognition needs to be both formal and informal, for individuals and groups. Rewards for achievement and supportive behaviour include:

- Verbal praise by a member of staff
- GLR praise via edulink
- POPs (Praise on a Postcard)
- Headteacher Commendations
- Prizes and awards at assemblies.

Parents and students are encouraged to email us about their achievements and friends' achievements outside of school.

## Sanctions

When behaviour falls below expected standards, we are committed to responding to it in a constructive and suitable manner by offering support and where necessary, imposing sanctions. Members of staff work hard with students to help support them and get them back on track. Sanctions include the following:

- Behaviour Logs via edulink
- Detention – lunchtime or after school
- Withdrawal of privilege
- On report (daily or weekly)
- Internal suspension from lessons, specific school activities or trips
- Fixed term exclusion (a number of days)

For our current Behaviour for Learning Policy (updated annually) click [here](#).

# Wellbeing



## **Physical and Emotional Health and Wellbeing**

We are committed to providing education and support to ensure students develop valuable skills which support their health and wellbeing. Physical activity, healthy food, healthy lifestyles and healthy coping strategies are explored in our PSHE programme, and our 'Getting Life Ready' initiative promotes the importance of emotional health and wellbeing, and academic resilience. Our wellbeing support pyramid details our wellbeing graduated response, and you can access that [here](#).

The above supports our school community in developing strategies that build self-esteem and resilience and help us manage challenging situations with confidence.

## **Beaconsfield High is a nut-free school**

Due to the severe nut allergies experienced by some students, we do not permit nuts of any kind to be brought into school. We would ask for your co-operation by not sending your child to school with any products that may contain nuts, including variety chocolates. This restriction especially applies to students bringing their own lunches. Nut traces are airborne and could jeopardise the health and wellbeing of other students.

## **DBS checks**

To promote a safe environment for students, our Selection and Recruitment policy includes checks on all staff and regular volunteers' suitability, including checks by the Disclosure and Barring Service, as recommended by Buckinghamshire Council in accordance with current legislation.

## **Safeguarding wellbeing**

Our Designated Safeguarding Lead for Child Protection and Mental Health is Deputy Headteacher Mr Tom Griffiths, who has received appropriate training for this role. He is assisted in this by the Student Welfare team, the Headteacher (Tina Bond), Deputy Headteacher (Emma Pritchard) and Director of Sixth Form (Juliette Ganachaud), all of whom have had a similar level of child protection training. It is Mr Griffiths responsibility to ensure that all staff in contact with children receive child protection awareness training on a regular basis.

On rare occasions, our concern about a student may mean that we have to consult other agencies even before we contact you. Unless it is not safe for a student, we would always aim to do this with your consent. The procedures we follow have been laid down by the Local Safeguarding Children's Board, and the school has adopted a Child Protection Policy in line with this for the safety of all. The policy can be found on the school's website [here](#) and a hard copy can be obtained from Ms Bond's PA, Miss Abbey Turner. Further information can be found on our [Safeguarding page](#).



# GETTING LIFE READY

*a Becky High initiative*

## AIM TO BE:

*a creative thinker*  
*a critical thinker*  
*a collaborative worker*  
*a committed worker*

## DO IT BY:

*resourcefulness*  
*risk taking*  
*resilience*  
*reflection*

## TIPS FOR SUCCESS:

*be empathetic + listen well*  
*be curious + question*  
*be ambitious + seek challenge*  
*be reliable*



# Other helpful info!

## Form Tutors

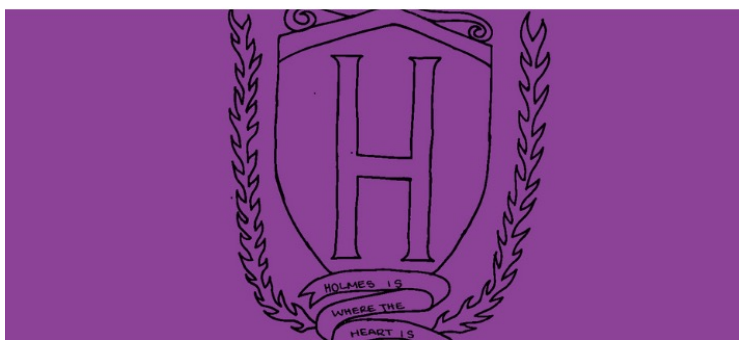
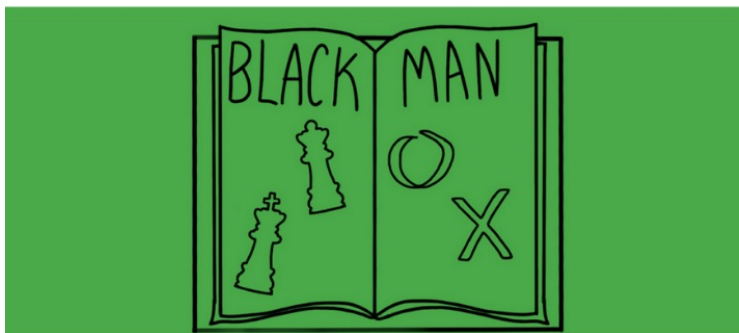
Your child's Form Tutor is the first port of call for pastoral issues. It is very important to keep your child's Form Tutor informed about any issues that might be affecting their learning.

## School calendar

This can be found on our website [here](#) and contains term dates and a detailed calendar of school events that you can sync with your own digital device.

## House spirit

All students and staff belong to one of the six Houses: Bhutto, Blackman, Hamilton, Holmes, Parks and Rambert. We actively encourage strong House spirit and students participate enthusiastically in our House competitions and events throughout the year. These are wonderful opportunities for students from all year groups to work together and to have fun! [This page](#) on our website is a great place to meet your Heads of House and find out more about each House.





# *Digital*

Managed Devices- Page 20

Internet access - Page 20

Social Media - Page 21

Office 365 - Page 21



# Managed Device Scheme

We encourage students and staff to make the most of technology to enhance their learning. We run a managed device programme and are convinced that this is an excellent way to integrate technology into our lessons with all students having the same device. You will receive details of the scheme during the transition communications.

Please read our [Managed Devices Agreement](#).

## Internet access

Students are offered supervised access to the internet.

As we all know, online material can contain items that are illegal, defamatory, inaccurate or offensive to some people. Our Internet Service Provider provides filtering and features an extensive, constantly updated database classifying all known websites. It also allows policies to be defined to control access.

We may decide to ‘unblock’ a particular website that a member of staff has recommended as being of educational value – we take no responsibility for that content, but we will, of course, check each site before enabling access.

We believe that the benefits of student access to the internet – in the form of information resources and opportunities for collaboration – exceeds any disadvantages. However, parents and carers are responsible for setting and conveying the standards that their child should follow.

During lessons, staff will guide students toward relevant content and the appropriate time to use their own digital device. Students bear the same responsibility for internet access via the school’s Wi-Fi as they do when using school computers. Please read our [Policy for ICT systems and the internet](#).

## Mobile phones

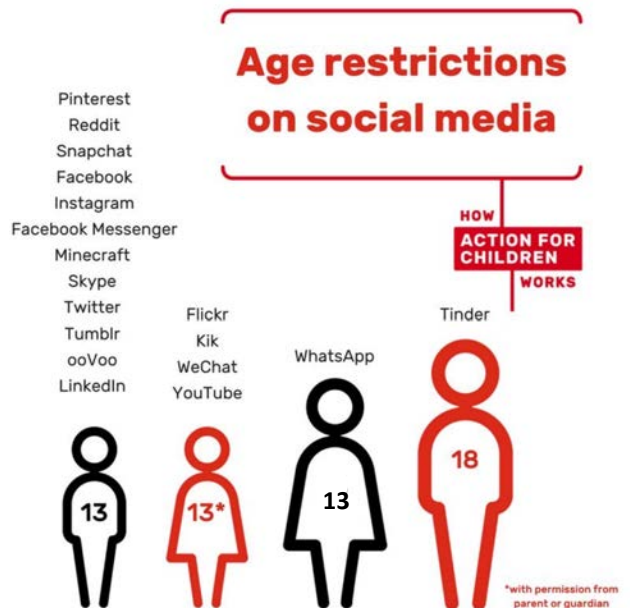
Students are not permitted to use their mobile phone once they have walked through the school gate. Students who do so will be sanctioned and given 10 behaviour points and a detention. [Please read our mobile phone policy](#).



# Social Media

We have the following social media accounts which we encourage parents to follow for a snapshot of daily school life (click below to do this):

- [Facebook](#)
- [Instagram](#)
- [BHS PE Twitter](#)
- [BHS Performing Arts Instagram](#)
- [Vimeo](#)



During the admissions process, you will be asked your preferences for your child’s image being taken and reproduced in school publications (Head’s Update, prospectus etc), the school website, social media and the press/ digital media. Please note, communications sent to the press/media may include your child’s full name and age.

The Data Protection Act 1998 considers children aged 12+ to have adequate capacity to understand and make their own decisions re. the use of their image. Therefore, from Year 8, we ask students for their consent for their image to be taken and reproduced as defined above. Parents will be notified at the start of Year 8 when this consent form is being issued. Please read our [Photographic Images Policy](#).

# Office 365

All students have a Microsoft 365 school student account, which allows them to access Office online and other apps that will be used in the classroom, as well as the ability to download versions of Word, Excel and PowerPoint on to their own devices. 1TB of One Drive storage is included.



## *Academic and Co-Curricular*

- Page 22 - Assessment and reports
- Page 22 - Academic concerns
- Page 23 - Homework
- Page 24 - Music lessons
- Page 25 - The LRC

# Assessments and reports

Assessment of students' work is important for them to make progress. Teachers will assess your child regularly in lessons to help them understand what they need to do to improve their learning. This is one of the ways we aim to develop our students as independent learners.

We will also report on your child's progress at key points in the year via electronically issued grade cards. Grade cards are available online only and access details will be provided closer to the first grade card.

Please note that this information comprises grades only, and does not include teacher comments for each subject. There will be a Parents' Evening during the year when you can talk to your child's teachers to discuss their academic progress in specific subjects.

## Academic concerns

In the first instance, all academic concerns should be directed to your child's subject teacher using [information@beaconsfieldhigh.school](mailto:information@beaconsfieldhigh.school), your message will then be forwarded onto the relevant teacher.





# Homework

In Year 7, students are given a homework timetable that shows the days on which homework is to be completed.

They may receive up to three pieces of homework each day and each piece should take around 15 minutes, equating to one hour each evening, five days a week. Students are strongly encouraged to complete homework regularly each day and not let it build up.

Any student who is absent from a lesson should contact a class member in the first instance or their teacher to find out what work they have missed. All members of the group are responsible for ensuring that everyone is kept up-to-date. Each student is responsible for ensuring that they catch up on their missed work.



# Music lessons

\*We offer 30-minute weekly lessons taught by visiting music teachers in flute, clarinet, saxophone, jazz saxophone, trumpet, French horn, trombone, tuba, guitar (modern, classical and rock), percussion, piano, violin, cello and voice (singing).

Students have 10 lessons per term, which take place during the school day. Lesson times are rotated weekly, so your child won't miss the same academic lesson each week.

Students can study their preferred exam board and our teachers are experienced in teaching ABRSM, Trinity, LCM and Rock School exam boards.

Students can also participate in a full co-curricular programme which includes Junior Wind Band, Junior Choir, Symphony Orchestra, Junior String Quartet, Junior Flute Choir and Guitar ensemble. Our co-curricular programme is updated termly and shared with students.

Performances include: the Winter and Summer Concerts, the Carol Service, our annual Music Competition, and external performances at residential homes and Windsor Castle. Students can also participate in external music competitions and the biannual Music Tour. Click [here](#) to enjoy past performances.

\*There are no refunds for lessons missed due to their absence, illness or lateness.





FROM THE AUTHOR OF  
*FLY BY NIGHT*

JUCKO  
SONG  
NCES HARDI

## *Library*

The library is managed by a professional Chartered Librarian, Mrs Tasha Seal, with the support of a team of parent volunteers and student librarians.

Students can borrow up to six books for three weeks and one DVD for one week. If items are returned late the fines are 5p per day, up to a maximum fine of £3.00 per item. Overdue reminders are sent to students on a regular basis.

All subject textbooks are issued to students through the Library Management System. Each textbook has a unique bar code, which is used to issue the book to the student. If at the end of the year / topic they return a book with a bar code other than the one issued to them, the book will be taken as lost and you will be asked to pay for a replacement.

It is important that students take responsibility for the books issued to them and report any damage or loss immediately to the Librarian.



# *Uniform and equipment*

Uniform - Page 28

Uniform checklists - Page 29

Footwear - Page 30

Equipment - Page 31

Equipment checklist - Page 32

# Uniform



School uniform is worn by all students from Years 7 to 11 and we expect all students to maintain the highest possible standard of appearance and to wear their uniform with pride. Behaviour Logs and subsequent detentions will be given to those who do not meet the required standard of uniform. A uniform checklist can be found on the [next page](#). The full uniform policy can be found [here](#). It may be updated and circulated before September.

## **Where to buy**

Some items on our uniform list can only be purchased from SportCrest in High Wycombe or via [their website](#). Other items are available from SportCrest but can also be purchased from multiple suppliers if they comply with the uniform guidance.

Good quality second hand uniform can be purchased on Friday lunchtimes (13:30 - 14:30 or 12:30 - 13:30 during January and July) from the parent-run *Second Hand Uniform Shop* in the D Block.

## **Hair**

Should be one, natural colour. Long hair should be tied back and a plain black or blue scrunchie, hair band or hair clip may be used. Colourful beading is not allowed. Headscarves worn for religious reasons should be plain black or dark blue.

## **Jewellery**

One single, small, plain, round, gold or silver stud may be worn in the lower lobe of each ear. No other piercings are permitted. A piece of jewellery worn for religious reasons is permitted. No other jewellery is permitted. All jewellery must be removed for PE/dance/drama and some science and technology lessons. Any infringement of the jewellery rules will lead to behaviour points being logged and sanctions may follow as per the [Behaviour for Learning Policy](#) and consequences chart.

## **Make-up/nail varnish**

Make-up and nail varnish are not permitted. Students arriving at school with make-up will be sent to Student Welfare to remove it with wipes. If students have gel nails (acrylic/ SNS/ shellac) that cannot be removed easily in school, they will receive Behaviour Log and parents will be contacted and expected to arrange removal.

## **Tattoos**

Visible tattoos are strictly not permitted.

**All new starters (September 2025) MUST start in the uniform requirements for 2025 as detailed below. This may be subject to change, so please check the school website [here](#).**

	<p><b>School Uniform day wear</b></p> <p>Items with * can only be bought from SportCrest. SportCrest can be a 'one-stop-shop' for school uniforms but items without a * can be purchased from multiple suppliers.</p>
*	<p><b>Regulation/ branded royal blue blazer</b></p> <p>Blazers are compulsory from September to May half term.</p>
*	<p><b>Regulation Harrow grey inverted pleat skirt and/or grey trousers and/or tailored shorts</b> (no skinny trousers or short shorts)</p> <p>*Students have a choice between wearing the regulation skirt or grey trousers or grey tailored school shorts to school daily (please see extra notes). After October half term if they choose to wear a skirt or shorts, they must wear grey tights until May half term. Please see extra notes below.</p>
	Royal blue V neck cotton jumper (no sweatshirts) please see extra notes.
	White revere neck shirt (long sleeve or short sleeve)
	Grey or black tights
	*Minimum 70 denier and should be worn Oct - May half-term
	Plain grey or white ankle socks (trainer socks allowed after May half term)
	Please note that if students are wearing tights and socks, they must be the same colour
	Plain black leather school shoes or ALL black leisure shoes/trainers
	*Flat or with no more than a 2-inch heel. All slip-on shoes are unacceptable. ALL black leisure shoes/trainers cannot have any coloured/ metal/ white elements e.g. piping, label, tags. High tops or boots are not allowed. Please see extra notes.
	Plain, dark coloured outdoor coat big enough to be worn over the student's blazer.
	Plain, dark coloured backpack
	<p><b>PE Kit</b></p> <p>Items with a * can only be bought from SportCrest. You can choose to buy kit without a * from multiple suppliers.</p>
*	<b>Regulation/ Branded BHS PE hoodie</b>
*	<b>Regulation/ Branded BHS PE polo shirt</b>
*	<b>Regulation PE skort</b>
*	<p><b>House T-shirt</b></p> <p>(multiple designs, you need to know what House your child is in)</p>
	ALL BLACK sports leggings or plain black track pants
	*Leggings can be branded but must be ALL black, no white or coloured logos, piping, waistbands etc
	Black sports shorts (athletic/cycling shorts) please see notes below
	Black sports socks
	Shin pads
	Mouth guard
	Non-marking trainers for indoor use
	Old trainers or studded boots for rugby/ football

# Footwear examples







## *Equipment*

### Essential equipment

**Rough book or note pad**

**Pens, pencils and a pencil sharpener**

**B, 2B, 4B drawing pencils**

*\*Available from local newsagents and art material suppliers – a range of 3 different pencils is enough but must include a B pencil.*

**Set of highlighter pens**

**A set of 12 standard colouring pencils (no felt tips)** - these will be used across the departments.

**30 cm ruler and eraser**

**Dry wipe markers and cloth** (essential for maths, science, music and computing)

**Glue stick**

**Scissors** (must be round-ended)

**Protractor (180°)**

**Metal compasses**

*\*Tippex is not permitted.*

### Maths and Science Departments

**Scientific Calculator.**

### Music Department

**Earphones/headphones** for keyboard work. These must plug into the computers (Bluetooth and lightning connector earphones are not compatible).

*For reference, an example is:*

*Numark HF125, Ultra-Portable Professional DJ Headphones With 6ft Cable, 40 mm Drivers for Extended Response and closed back design for Superior Isolation which can be purchased via Amazon.*





## *Payments and donations*

- Page 34 - Parent payments (Scopay)
- Page 35 - Cafeteria
- Page 36 - Monthly parent donations (*Regular Giving*)
- Page 37 - Friends of BHS (our PTA)



# Parent payments

We operate a highly secure, cashless payment system called Scopay which allows you to make online payments with a unique user ID and password. You will be sent these details in the summer term before your child starts. We do not accept cash payments. You will pay for a variety of items and activities on Scopay (see below) and when required to do so, you will receive an email detailing what the payment is for.

## **Educational trips**

We offer a wide variety of trips and residentials throughout the school year and the link to our charging policy can be found [here](#). To reduce administration for parents and for us, we ask that you complete the consent form in the Admissions Pack. This form will be valid for five years from the date of admission.

## **Co-curricular payments**

For example, music and drama lessons, the Duke of Edinburgh Award, Mock Trial, Shakespeare Festival, sports team kit, hockey subscriptions and drama and dance production DVDs etc.

## **Department contributions**

Some departments ask for voluntary contributions towards equipment and resources to enrich your child's curriculum provision. Currently the Art, DT, Music and PE Departments ask for these.

## **Printer credits**

To print at school, students must have adequate printer credits. Printer credit top-ups can be made via Scopay and are added to students' accounts daily. The printer system is not linked to Scopay, but students can check their printer balance in school.

## **Cafeteria top-ups**

If your child wishes to purchase items from the school cafeteria, you must keep their cafeteria account topped up on Scopay. Students will not be able to purchase food and drink if there are insufficient funds in their account. We recommend parents regularly check their child's balance on Scopay; students can see their balance when they pay for food and drink items. More information on the cafeteria can be found on the next page.

## **Languages Booklets**

French, Spanish and Latin Language Handbooks are purchased via Scopay.



# Cafeteria

Our student cafeteria is operated by ourselves and was recently awarded a 5 Star Rating from the Food Standards Agency. Students can purchase a choice of hot and cold food, and drinks in the mornings before school, at break and at lunchtimes. Menus are published every week.

We operate a cashless system where students pay using their biometric fingerprint and the parent consent form for this is included in the Admission Pack.

Your child must take responsibility for budgeting their cafeteria money. If a student does not have the funds in their Scopay account to purchase food and has no other food to eat, we will ask them to speak to Student Welfare who can authorise them to be provided with something to eat on that day. Parents must clear the debt balance immediately and top-up the account before further food can be provided.

# Regular Giving

When you join us, you will be invited to sign-up to our monthly *Regular Giving* scheme via the paper form in your Admissions Pack.

Monthly donations set-up by our parents are incredibly important. They not only allow us to plan for the future, but they also enable us to offer your child enrichment beyond that which can be funded by the money we receive from the government.

Without these monthly donations we wouldn't be able to purchase equipment and fund capital projects which improve your child's learning environment.

Watch this to discover what parent donations went towards last academic year.

For more information on how you can help go to the support us on our website.





# Friends of BHS

The FoBHS provides a link between parents and the school. The committee organises various events throughout the year, serving the dual purpose of strengthening the social bonds between parents and raising funds.

Since 2021, they have raised more than £78k helping us to upgrade our buildings and facilities, and purchase equipment and resources that all students benefit from.

Current events and initiatives include:

- Year 7 - 8 discos
- Quiz nights
- The annual Christmas Fair
- The School Lottery
- Bar service provision at school events
- The Second-Hand Uniform shop

They also facilitate the Parent Form Reps for each Form, you'll find out more about this during your Induction Evening. You'll also receive an invitation to join Classlist, which is invaluable in connecting you to your child's form and the rest of the school! To receive an invitation, you need to complete the permission form in your Admission Pack.



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